

Dillsboro Town Council

March 11, 2024

The regular meeting of the Dillsboro Town Council was opened by President, Doug Baker, with the pledge to the flag on March 11, 2024 at 6:00 p.m.

Council president: Doug Baker, Becky Fryman, Tim Benning, Charlie Caldwell and Jerri Jackson.
Attorney present: John Watson.

The regular council minutes on February 26. CM Benning made a motion to approve the minutes. Seconded by CM Jackson. Motion carried.

Mike Perleberg, Dearborn One, was present and explained the Stella Pathways program. Approximately \$8.5 million set aside funding from state agencies for an Indiana single “regional” for quality of life and place projects. Four Indiana single “regions” selected as finalists to receive a \$50,000 planning grant to develop a Strategic Investment Plan. One Dearborn presenting to all local governments in Dearborn County and sharing Interlocal Participatory Resolution. One Dearborn will be drafting a letter of Intent due to OCRA on May 1, 2024.

Clerk-Treasurer – Rita Stevens

- Sewer adjustment for Jucinda Willoughby at 10103 Sesame Street for \$96.64. Outside waterline leak. CM Jackson made a motion to approve the adjustment. Seconded by CM Caldwell. Motion carried.
- 6 Month CD at Friendship State Bank. Investment \$500,000.00 and earned interest of \$12,621.57. Maturity date is March 15. Renewed 6 month CD interest rate is APY OF 5.02%. Renewal 12 month CD interest rate is APY OF 4.87%. CM Jackson made a motion for the 6 month CD with an APY of 5.02 or see if Friendship State Bank will honor APY of 5.02% interest on a 12 month CD. If Friendship State Bank will not give the same for a 12 month CD, get the 6 month CD. Seconded by CM Benning. Motion carried. CT Stevens ask council for approval to add TM Derek Walker as the 2nd person on the CD. Council approved.
- CT Stevens asked council approval for TM Derek Walker to be the 2nd person on the bank accounts at Friendship State Bank. Council approved.
- 2023 Cash & Investments Combined Statement was given to council. This is published in the county newspaper.

Fire Department – Jason Sullivan

- February Incident Summary Report of 20 was given to council.
- Approval of Benjamin Willoughby for a new fireman. CM Benning made a motion to approve Willoughby. Seconded by CM Caldwell. Motion carried.

Police – Josh Cady

- Beginning March 12 residents with junk vehicles will be tagged that are residents north of North Street.

- Alex Sears will be going on 2nd shift on his own. County Sheriff Department is available if need a back-up.
- Alex Sears will start Police Academy on April 15.
- Subscription renewal from Lexipol for SOP's (Standard Operating Procedures) is \$3,023.06 a year. Do receive trainings from them. CM Fryman made a motion to approve the renewal and to be paid from Public Safety. Seconded by CM Jackson. Motion carried.

CM Jackson did ask what hours Spears will be working. Cady stated first from 12:00 noon – 10:00 p.m. Then later is from 3:00 p.m. – 1:00 a.m.

Utility Superintendent – Matt Bauer

- Bauer will be on vacation April 1-7.
- Brian Graver & CT Stevens made accounts for all 3 meters at the park, fire house, town hall and the utility shop. So these can be read and billed in March.
- Mike Beach & Brian Graver will be attending a Spring Conference on March 12-14. This allows them to get CEU (continued education hours) required for their water license.
- Opening the park restrooms. Several citizens have asked. Main concern is potential for freezing temps that could remain. Council agreed to only open the baseball restrooms because they are heated. Later open the soccer restrooms after the last freezing temps.
- Had problems at the sewer plant on March 10. An electric motor for the clarifier drive burnt up. Luckily had a spare and Brian Graver and Bauer replaced it before the sludge went septic and a major problem occurred. Going to order another spare motor and look at ordering spares for the other electric drive motors.
- Tom Wafford is going to spray a liquid fertilizer product he has on the soccer playing fields. Wafford already has approval from Park Board. Wanted to use the towns RTV. Recommend him use the baseball leagues RTV or the beautification mule. Insurance was a concern but there is people using the beautification mule when watering plants. TM Walker was going to check on insurance. Council agreed for Wafford to use the baseball leagues RTV or the beautification mule.
- Soccer and baseball playing fields to get aerate and overseeded. Quote for materials for the soccer (roughly 5.75 acres) and baseball (3.25 acres) is \$141.90 per 50 lbs. Co-op is saying 50 lbs. should be enough but Bauer thinks will need 75-100 lbs. Council decided to wait until fall.
- Mike Holman Excavating completed the main pipe work for the water line extension on North Street on March 5. Pressure test passed on March 8. Town has to get 2 good total coliform tests, then new line can be put into service. Project grant closeout is April 11. After this date any repair work would be under warranty.
- O & J Coatings will be here next week to do the anniversary warranty inspection and address any problems with the new coating. They are also installing safety climbs and a mud valve at the bottom that were part of the project. Once done Division III will be completely done. Only money remaining to be paid out is the \$18,550 in retainage. CM Benning made a motion to approve the Certificate of Substantial Completion Form and have CM Baker sign it. Seconded by CM Jackson. Motion carried.

- Laughery Valley Co-op manager contacted the town regarding the yearly fire hydrant fee of \$217.62. Many years ago, the co-op wanted a fire hydrant put in for their buildings. At that time there were no fire hydrants out of town so they were required to pay a yearly fee for it. Since the water line replacement on US 50 in 2022. Now there is multiple fire hydrants along US 50 on the south side. Now that these are all there it may not be fair to have Co-op pay a yearly fee. CM Fryman made a motion to approve and to waive the yearly hydrant fee. Seconded by CM Jackson. Motion carried.

Lori Young, Curry & Associates, was present and stated the Asset Management Plan is getting close to complete. This is the water project. CM Benning made a motion to approve for CM Baker to sign the State Revolving Fund Program Asset Management Program Certification Form. The town's estimated capital asset needs in the next 5 years is \$1,112,000. Seconded by CM Fryman. Motion carried.

Park

- TM Walker stated Tom Wafford contacted him and said that An Ordinance to Establish a Dillsboro Advisory Park Board needs to be updated. Will have it at the next meeting.

Legal – John Watson

- Regarding the DCRSD. There will be a meeting scheduled when a date is available.
- The lease of the 18 acres at the sewer plant for agriculture purposes. A draft was given to council to review. Tabled to the next meeting.
- Agreement Regarding Pipe Storage was given to council for review. Dave O'Mara Contracting is seeking a location for a laydown yard to store storm piping and related accessories prior to installation of the j-turn. This would be along the Dillsboro right-of-way of Bank Street and Twin Oaks Drive running northwest. CM Baker suggested for the town to have pictures of the town streets before O'Mara uses them. CM Baker made a motion the Town of Dillsboro will give O'Mara permission to use this street and town will document the condition the road is in. Seconded by CM Fryman. Motion carried.
- A Resolution of the Town of Dillsboro Regarding Building Codes and Standards – Resolution 2024-3-1 (attached). CM Fryman made a motion to approve this resolution. Seconded by CM Benning with the change in the name on the first page. Motion carried.

Town Manager – Derek Walker

- Care Team wants to purchase a mini bus to transport kids to Lunch-a-Munch. They will purchase and maintain the bus and reimburse the town for insurance. Asking the town to have it on the town insurance policy. Approximately \$1,000.00 a year. Susan Greco stated CARE Team will get a grant to purchase the mini bus. There is a mini bus available for \$6,500.00. Town will hold the mini bus title. The town can use it for the Heritage Festival & etc. CM Jackson made a motion to approve and support of the mini bus and have the insurance on the town's insurance policy. Seconded by CM Caldwell. Motion carried.
- Homecoming Permit/INDOT Hold Harmless Agreement. Need a signature on the agreement. Agreement is for SR 62/North Street for the Dillsboro Homecoming. CM

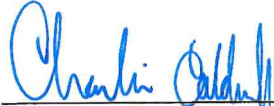
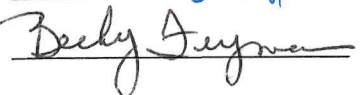
Benning made a motion to approve this agreement. CM Baker and CM Fryman signed the agreement. Seconded by CM Caldwell. Motion carried.

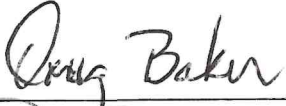

- Wastewater Treatment Plant Property Lease. Will be in the county newspaper March 14 & March 21. Bid opening will be held at the April 8 Council Meeting.
- Dispose of Unneeded Assets. The three items has been posted and have a bid with the Kubota at \$4,500. Bids will be accepted up until the March 25 Council Meeting. Council will be required to vote to accept or decline the highest bid so that the items can be formally awarded.
- Central Avenue Storm Sewer. Council approved up to \$25,000 to address the sink holes. Three quotes were solicited to clean and camera the storm sewer line. Tele Vac Environmental, Inc. - \$7,350.00. Cully Contracting - \$5,046.00. Green Earth Environmental Services - \$4,800.00. TM Walker has contacted Green Earth Environmental Services to clean and camera the line. Will be completed in the next two weeks. This will pinpoint and fix the issue.
- Town Truck Decals. BrainBKT Graphics has been authorized to create the truck decals. The decals should be ready by the end of the week and the trucks will be marked then.
- Guion Street. TM Walker and Bauer met with Jacob Roos with Indiana DNR's Community & Urban Forestry. Roos recommendation is to clear the trees and brush and replant new ones in their place. TM Walker talked to the property owner, Ryan Elder, who has concerns about the light shining into his house from the tavern. TM Walker recommend addressing this street as part of a Community Crossings project that addresses sidewalk and drainage on the street and recommend cutting them down now. Best to replant trees after the road project in the summer of 2025. CM Benning made a motion to get rid of the trees and to move forward. Seconded by CM Caldwell. Motion carried.


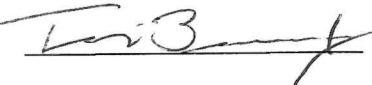
Next Business

- Executive Meeting will be held before the next meeting on March 25 at 5:30 p.m.
- Attorney Watson, TM Walker and CM Baker will be meeting with Jim Thatcher on March 14 regarding the life squad issue.

Being no further business. CM Fryman made a motion to adjourn the meeting at 7:25 p.m. Seconded by CM Caldwell. Motion carried.


Rita Stevens, Clerk-Treasurer


DILLSBORO RESOLUTION 2024- 3-1

A Resolution of the Town of Dillsboro Regarding Building Codes and Standards

WHEREAS, the State of Indiana has by statute mandated inspection of construction and structural remodeling or repairing in order to provide safety, health, and public welfare;

WHEREAS, the State of Indiana has provided by Indiana Code § 36-7-8-7 for a procedure by which a single agency within a county may be designated by resolution to administer and enforce building codes and standards; and

WHEREAS, the Town of Dillsboro is desirous of taking advantage of the provisions of the statute to avoid duplicative services, unnecessary expenses, and the confusion resulting from jurisdictional questions.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the Town of Dillsboro, Indiana, as follows:

1. That the Dearborn County Building Department and the Dearborn County Building Inspector be, and the same are, hereby designated to administer and enforce building codes and standards within the town limits of Dillsboro, Indiana and the jurisdictional limits of the Dillsboro Plan Commission;
2. That the Dearborn County Building Department shall accept, receive payment for, and issue all necessary building permits, and perform all other actions necessary to enforce the Building Regulations found in Chapter 150 of the Code of Ordinances of the Town of Dillsboro, Indiana, and the State Building Codes within the town limits of Dillsboro, Indiana, and the jurisdictional limits of the Dillsboro Plan Commission; and
4. That this designation shall be effective only upon the acceptance of the Dearborn County Board of Commissioners.

PASSED AND ADOPTED by the Common Council of the Town of Dillsboro, Indiana, this 11th day of March 2024.

ALL OF WHICH IS RESOLVED AND ACCEPTED by the Board of Commissions of Dearborn County, Indiana this the _____ day of _____, 2024.

BOARD OF COMMISSIONS

DEARBORN COUNTY, INDIANA

JIM THATCHER, President

ALLEN GOODMAN, Member

RICK PROBST, Member

ATTEST:

CONNIE FROMHOLD
County Auditor

I AFFIRM, UNDER THE PENALTIES FOR PERJURY, THAT I HAVE TAKEN REASONABLE CARE TO REDACT EACH SOCIAL SECURITY NUMBER IN THIS DOCUMENT, UNLESS REQUIRED BY LAW. /s/ JOHN WATSON

This Instrument Prepared By: John H. Watson, Attorney at Law, Greendale, Indiana.