

## Dillsboro Town Council

April 14, 2025

The regular meeting of the Dillsboro Town Council was called to order at 6:00 p.m. on April 14, 2025, by Council President, Tim Benning, who led the Pledge of Allegiance.

Council present: Tim Benning, Becky Fryman, Charlie Caldwell, Jerri Jackson and Dustin Kitchell.  
Attorney absent: John Watson.

CM Fryman made a motion to approve the minutes from the regular meeting on March 10, 2025, seconded by CM Jackson. All were in favor, and the motion carried.

### Guests

Cherie Rump, Dillsboro Heritage Legacy, stated the town was founded on April 3, 1830, so 200 years is coming up, 2030 will be the town's bicentennial. Several projects are being planned but one project is putting better signs at the Dillsboro Sanitarium Well No. 2 Historical Site located behind the old doctor's building on Lenover Street, which the town owns the property. One sign would cost \$187.10 and the second sign is \$850.59. Planning on applying for a grant from Ross Foundation. CM Fryman made a motion to approve the new signs, seconded by CM Jackson. All were in favor, motion carried. C. Rump did state any donations and money making projects, the money is going towards the bicentennial. Also C. Rump stated the Heritage Legacy is having an event "The LAPD Detective True Crime Stories" on May 3. The program is about a Dillsboro native Russell Kuster.

Mooch Hamilton, Dillsboro Homecoming Festival chairman, regarding the security at the beer gardens during the festival on Wednesday and Thursday nights. Never had any officers there before, but was told there needs to be an officer there. Hamilton did state the festival pays for the officers, restrooms and the tent. Police Chief, Josh Cady, said there will be 2 Dillsboro police officers and an additional officer them nights, if needed. Council agreed the beer gardens don't need officers on Wednesday and Thursday nights.

Greg Hughes, Summer Ball, asking council regarding switching out the lights at the ball fields to LED lights. All four fields needs it especially some of the lights are out plus it would cost less to operate. But have decided to do one field at a time. Field 1 estimate is \$23,000. The AU field is \$13,000, the newer field is \$17,000 and the Babe Ruth Field is \$33,000, which is a bigger field. But these estimates was just to replace the bulbs. So the company came and gave a second estimate and Field 1 could be around \$15,000-\$16,000. Hughes apologized he don't have the paper work, but Jeremy Getz got caught up in traffic and has all the information. Summer Ball has been having fund raisers for this project. The bingo's generated \$7,000 in revenue. Hughes is asking if the town would have \$7,000-\$8,000 to help with the lights. Performance Electric LLC is the company the estimates came from. The summer ball can do more fundraising, possible grant and also wants to go to the park board for help. After looking at the town's Riverboat budget, CM Fryman made a motion to donate \$3,000 from the Riverboat Donations appropriation. Seconded by CM Kitchell. All were in favor, motion carried.

Alan Weiss and Cara Good from Dearborn County CASA, and Lily a Youth Ambassador from Lawrenceburg High School, thanked council for their donation from the Opioid Settlement Restricted funds the town received. It was used for a 2025 Youth Summit that was sponsored by Dearborn County CASA.

Clerk-Treasurer – Rita Stevens

Two sewer adjustment requests were presented to the Council. James Miller (10153 Superior Drive, Apt. 2) requested an adjustment of \$25.27, due to a outside water line leak. Bradley Holtegel (13430 Bank Street) requested an adjustment of \$295.55 due to a underground water line leak. CM Fryman made a motion to approve both sewer adjustments. CM Caldwell seconded the motion. Motion carried unanimously.

Received an invoice from Flowers & Gifts of Love for pansy's of \$1,300.00. 2024 Ross Foundation grant balance is \$381.13. CT Stevens recommends the \$918.87 be paid from the Community Endowment (Quality of Life) Fund. CM Kitchell made a motion to approve paying this invoice from that fund. Seconded by CM Jackson. All were in favor, motion carried.

Requesting two resolutions to be approved. The donations was already approved at a previous meeting but need a resolution for them. 2025-4-1 – A Resolution Approving Town Donation to Dillsboro Civic Club for \$5,500. Donation was approved at a Special Meeting on February 17, 2025. 2025-4-2 – A Resolution Approving Town Donation to Lifetime Resources for \$1,500. Donation approved at the February 10, 2025 council meeting. CM Jackson made a motion to approve these two resolutions, seconded by CM Kitchell. All were in favor, motion carried. Both resolutions are attached.

As of March 31, 2025, the fund balances are as follows: General Fund: \$1,793,597.67, Water Utility Operating Fund: \$139,507.44. Sewer Utility Operating Fund: \$200,385.12.

Reminder of the AIM Roundtable on April 22 at 5:30 p.m. at The Tanglewood in Versailles. Those attending are Tim Benning, Charlie Caldwell, Jerri Jackson and Rita Stevens.

Also reminder the Dillsboro Homecoming Festival Parade is Saturday, May 17th.

Fire Department – Jason Sullivan, Fire Chief

The March incident report was given to council with 10 incidents.

Aurora EMS came to the fire department meeting and requested of putting a chase car at the building. The fire department did approve this and approval for them to have access in the fire department building. Only thing is there is no room to store the car inside the building. The fire department still has a truck that has been sitting outside for 4 years.

Having issues with the door access control at the fire house, but is getting it fixed.

Police Department – Josh Cady, Police Chief

Cady did have the portable speed sign on Front Street, but something is wrong with it. Cady will look at it and if he can't figure it out, there is a place to take it to and they will give a free estimate to fix it.

Beautification – Charlie Caldwell – nothing to report.

Main Street – Kami Hamilton, Executive Director – absent, but left the flier for Dillsboro in Bloom 2025 for council.

Town Manager – Derek Walker

The town crew was able to replace a section of tree infiltrated sanitary sewer main on Main Street. It was identified during last fall's camera work, and it is done before the road work being done on Main Street.

Steve Williams from Side Street Station has requested permission to block off Guion Street from North Street to the back side of the building during the Dillsboro Homecoming Fair for seating. Only issue doing this the property owner not having access to his driveway. Council decided to not block it off because will need that street for parking for the fair.

Old Business

Stellar Pathways: North Street Streetscaping Engineering Proposals.

Four companies submitted proposals for the preliminary engineering. Fleis & Vandenbrink, HWC Engineering, Clark Dietz and Kapur & Associates. CM Kitchell, CM Benning and TM Walker reviewed the letter of interest and selected three of the four firms to interview. After the interview process, Clark Dietz appears to be the most qualified firm for the project. Now need to gather the score sheets and other documentation required to be sent to the Seymour District Program Director for approval. After approved, the town may contact the consultant and begin negotiating a contract. Possible Spring 2027 construction to start. TM Walker will be meeting with INDOT on April 22 to discuss this project in greater detail.

Stellar Pathways: Sidewalk Improvement Review Committee.

Currently accepting statements of qualifications for preliminary engineering for the sidewalk improvement project, which are due on May 5. Again, three reviewers should be selected to review and score those interested in the project. CM Benning and CM Kitchell volunteered to review with TM Walker.

Stellar Pathways One Dearborn Steering Committee Representative.

Mike Perleberg has requested a third Dillsboro representative to join CM Benning and TM Walker on the Stellar Steering Committee. The board meets once a month, on the first Wednesday of every month, but a call in/virtual option is available. CM Kitchell volunteered to be the third representative.

### Duke Energy Street Lighting Proposal

Duke Energy has stated in an email that regarding the 3 or 4 lights the town will likely remove when the town does the streetscape project in a few years that Duke will go ahead and convert them to LED with the rest. Duke will still have a provision in the agreement about charging the full amount up to a 10 year period, but it's not enforced. After consulting with Attorney John Watson, Watson believes the written email will suffice as protection for the town to avoid being subject to these fees should the lights come out in the few short years. TM Walker recommends the town to go ahead and sign that agreement and proceeding with the Duke proposal to upgrade the street lights. It will lower the towns monthly street lighting cost around \$150.00 and the lights will be upgraded. CM Kitchell made a motion to approve and sign the agreement, seconded by CM Fryman. All were in favor, motion carried.

### 2026 Road Projects

The CCMG deadline is July 31. TM Walker has been doing some figuring of where the funds would come from. MVH Restricted Fund revenue is about \$30,000, it would permit a project budget of \$120,000. Paul Rohe is milling and resurfacing Western Row for \$98,200 and patching and sealing Main Street for \$44,254.65. Been working on a agreement with Chris Robers on the development of Lake Drive, Erie Drive and Superior Avenue. Oak Street could be a add on-street parking to the park side and/or Central Avenue to improve the sidewalk network to the park. Other improvements worth considering would be Industrial Circle Drive, Back Street, East Adams and Holland Drive.

### Planning Commission Appointment

Need a elected or appointed town official or an employee of the town to be appointed to fill Doug Baker's position on the Town's Planning Commission. TM Walker going to check with Attorney Watson to see if himself can serve on the Planning Commission.

### Redevelopment Commission Appointment

Need an elected or appointed town official to fill Dustin Kitchell position on the Town's Redevelopment Commission. TM Walker recommends appoint CM Jackson as an regular board member, and then decide to or not to fill that ex-officio member. CM Fryman made a motion for CM Jackson be appointed for this position, seconded by CM Caldwell. All were in favor, motion carried.

### New Business

#### Guion Street Water Main Quote

Four companies were invited to quote the Guion Street main replacement and electric street lighting conduit work. Mike Holman Excavating, Inc. quoted \$35,057.00 to complete the work. Paul H. Rohe bid for this work at \$60,046.00. TM Walker recommend accepting the Mike Holman Excavating, Inc. quote, of which \$6,865 of the quote was towards the electric conduit and the remaining \$28,192 towards the water main. The 2025 water budget included \$20,000 towards

capital improvement and \$15,000 towards depreciation expenses. Recommend using these two line items to cover the \$28,192 in expenses. The 2025 Local Road and Streets fund included \$8,000 towards ROW professional services, and this line item can cover the \$6,865 to install the street lighting conduit. CM Kitchell made a motion to accept Mike Holman Excavating quote. Seconded by CM Fryman. All were in favor, motion carried.

#### Dillsboro Homecoming Fair/INDOT Indemnity Agreement

INDOT has requested the town to sign a new indemnity agreement as a proposed detour route will need to be revised to account for potential truck traffic as INDOT is detouring another road project on SR 62 near Cross Plains. During the fair, detouring from US 262 to Main Street to US 62, instead of going through the town on North Street. CM Fryman made a motion to sign the new indemnity agreement, seconded by CM Jackson. All were in favor, motion carried.

#### 911 Dispatch Interlocal Agreement

The Dearborn County Attorney, Andy Baudendistel shared the 2025 Interlocal Agreement for 911 dispatch, which Dearborn County is asking Dillsboro to pay \$32,046.70 in 2025 to provide 911 dispatch services. Last year was \$18,523.35. Dillsboro entered into a one-year agreement last year instead of a 3-year agreement the county was asking. The County agreed to take certain steps to give the cities/towns more of a voice with 911 dispatch and to see what we could do about getting the Statewide 911 fee increased. So the County did add four additional seats to the Communication Board that are to be held by representatives from the cities and towns. County Attorney and county officials have contacted Senator Randy Maxwell, Representative Garrett Bascom and Daniel Elliott, Treasurer of the State of Indiana, regarding this. The town is planning on having a 911 Meeting on May 19 with those officials and including the towns and cities to attend. Council agreed to table this agreement until after the May 19 meeting.

#### Dearborn County Communications Board Membership

The County Commissioners amended their communication board membership ordinance and created a board member that can be appointed from the Town of Dillsboro and Moores Hill. County Commissioner, Kevin Turner, has requested that the town consider appointing David Wismann from the Moores Hill Police Department. TM Walker hasn't heard from a member of Moores Hill or Mr. Wismann. Council has agreed that Police Chief, Josh Cady, should be on the board, to represent the town. CM Jackson made a motion for Josh Cady to be on the membership board, seconded by CM Caldwell. All were in favor and motion carried.

#### Aurora EMS Request for Vehicle Shelter

Aurora EMS has purchased a Dodge Durango to serve as a chase car and be station in Dillsboro to provide a first response unit in Dillsboro, staffed with an EMT-Basic or Advanced EMT 24/7. Dillsboro Fire Department has agreed to allow Aurora EMS to use their station but there is no place to store the vehicle and would like it stored inside before winter. Jason Sullivan, fire chief, stated the fire department has had a vehicle parked outside that needs to be also stored inside. TM

Walker recommend a building where the recycling trailer is to store both the vehicles. Nothing has been budgeted for it, would have to do an additional appropriation in the Riverboat Fund.

#### Water Tank & Rates

Krohn & Associates has provided the first draft of the water rate study. TM Walker gave a copy to council and reviewed it with council. The main goal, would be to ensure the town have the funds to rehabilitate the smaller water storage tank, which is estimated to be around \$400,000.

#### Brush & Heavy Trash Pickup Standards

TM Walker would like to establish standards for brush pickup and heavy trash pickup. There isn't a consistent problem with the service but sometime people will take advantage of the services, Need the standards establish by an ordinance. Council was given a copy of the Brush and Heavy Trash Pickup Standard to review.

#### American Legal

The town has not had the code of ordinances book updated since 2022 and do not have an editable copy of the 2022 code to easily add in our ordinances. The estimated cost of updating Dillsboro's code books with two sets of inserts is \$1,500-\$2,200. Will bring back to council what funds to pay for this.

#### Matthew Bauer Resignation: Superintendent & Laborer Positions

Superintendent Matthew Bauer has resigned, the position has been posted and advertised to accept applications through April 25<sup>th</sup>. Hopefully have the position offered at the May Council Meeting.

CT Stevens and TM Walker have discussed some discrepancies in our budget which have resulted in the town not having budgeted enough for employee health benefits. The single plan to be \$12,000 and it is \$18,000 and the family plan was like \$2,000 more then planned. This is something TM Walker intend to have a plan to correct by our May meeting before we offer the position. Might have to delay hiring someone for the superintendent and the laborer positions. Dino Schmaltz is potentially leaving sometime in August, but will be paying him for September, based on his hours earned.

Matt's last day is April 21. He is on vacation from April 14-17 and May 21. May 20 is Good Friday holiday. So Matt will be paid 48 hours plus 64 hours of unused vacation on his last paycheck.

Need to tentatively schedule a Executive Meeting on May 5 to discuss and possible interview the superintendent position.

#### Matthew Bauer Resignation: IDEM Operator in Charge Designation

M. Bauer was the town's certified operator in charge of the drinking water distribution system. Dino Schmaltz has agreed to use his license and be our temporary operator in charge until TM Walker gets his license or until the position is filled and a replacement is identified. TM Walker recommends a motion of D. Schmaltz be the Certified Operator in Charge. CM Kitchell made a



motion to approve this recommendation, seconded by CM Jackson. All were in favor, motion carried.

#### Employee Certifications: Mike Beach & Brian Graver

Mike Beach and Brian Graver have recently received their Class II Wastewater Certification, which will give them a \$1.00 per hour raise. CM Kitchell made a motion for the \$1.00 raise, seconded by CM Caldwell. All were in favor, motion carried.

#### Drakes Landscaping Contract

CT Stevens stated the town had a contract with Drake's when the Beautification Committee was active and they paid for the landscaping from their budget. Then another landscaper was contracted to do the towns properties. This landscaper lasted a year, so Drake's is back doing the towns landscaping. Once the Beautification Committee dissolved, the landscaping invoices been paid from the park and general fund (town hall and 2 welcome signs). In 2024 the town paid Drakes Landscaping of \$2,760.00 to maintain flower beds around the town and will do the landscaping. Drake has given the same quote of \$2,760.00 for 2025. TM Walker has talked to the park board regarding the invoice and they feel not all of it is related to the park, just the Heritage Pointe. The invoice is the Welcome Signs 62/262 for \$130.00, Town Hall for \$500.00, Heritage Pointe for \$1,200.00, North Street Parking lot for \$300.00 and spraying all locations of \$630.00. CT Stevens did state the park board has \$6,878.98 in the park repair & maintenance appropriation. TM Walker will talk to the park board again and check the budget. CM Kitchell made a motion to go ahead and pay Drake Landscaping for this year and have the Park Board reimburse the portion of that. Seconded by CM Caldwell. All in favor, motion carried.

#### Sewer Request for Service – System Expansion

Two property owners have recently reached out with a desire to hook up to our sanitary sewer system. The town has clear standards and procedures for new services within town limits but not so much for those outside town limits. One of the property owners lives on US 62 past the dip, and it would cost approximately \$75,000 to run a main out that direction towards Sangamaw Road. There is 12 houses and if all would agree to connect to the sewer, the town could do it. And the customers would have to agree with an annexation, but the state legislators makes it very difficult for annexation anymore. TM Walker stated might send a letter to these property owners and bring this back to council.

#### Community Garden

The current plan is after the fair. Installing a water spiket, potentially buying a small shed for storage and building the raised beds.

#### Other Business

CM Fryman asked about the customer regarding utility late fees. TM Walker stated it is Mike Norman from the laundry mat/car wash, him receiving a penalty charge in March of \$114.25, because he didn't receive a bill until after the due date because of the post office service. CM

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Fryman made a motion to refund the penalty charge, seconded by CM Jackson. All were in favor, motion carried.

With no further business, CM Jackson made a motion to adjourn the meeting at 7:56 p.m., seconded by CM Kitchell. Motion carried unanimously.



Rita Stevens, Clerk-Treasurer





RESOLUTION 2025-4-1

A RESOLUTION APPROVING TOWN DONATION TO DILLSBORO CIVIC CLUB

WHEREAS, The Civil Town of Dillsboro is interested in promoting increased population in town, greater employment opportunities, and economic expansion within the Town; and

WHEREAS, the Dillsboro Civic Club annually hosts the Dillsboro Homecoming Festival which draws large numbers of people in to the Town of Dillsboro over a period of several days;

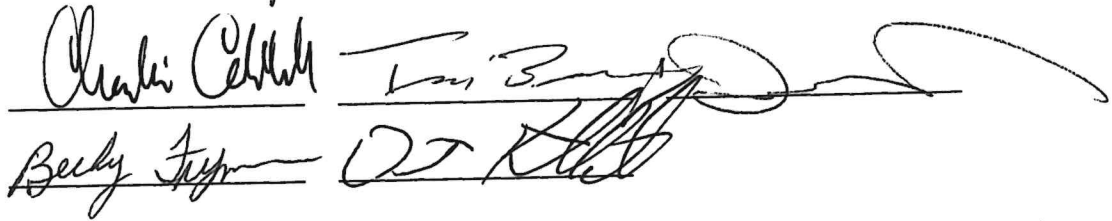
WHEREAS, the Town Council believes it is of great benefit to the community and its plan for economic development that people be drawn to Dillsboro in order to better advertise the town's amenities and potential for economic development;

WHEREAS, the Town Council also expects that the large crowds drawn to the event will be a direct and immediate benefit to town's existing businesses;

NOW THEREFORE BE IT ORDAINED as follows:

1. The Town Council of the Civil Town of Dillsboro approves a donation to the Dillsboro Civic Club in the amount of \$5,500 earmarked to help with the preparations for the Dillsboro Homecoming Festival. This was previously approved at the special council meeting on February 17, 2025.
2. The Clerk Treasurer is authorized to disburse said funds immediately to the Dillsboro Civic Club.

PASSED BY THE COMMON COUNCIL OF THE CIVIL TOWN OF DILLSBORO, INDIANA, this  
14<sup>th</sup> day of April, 2025.

Four handwritten signatures are present, each on a horizontal line. The signatures are in cursive and appear to be of the council members.

RESOLUTION 2025-4-2

**A RESOLUTION OF THE TOWN COUNCIL OF THE CIVIL TOWN OF DILLSBORO, INDIANA, APPROVING A DONATION TO LIFETIME RESOURCES, INC.**

WHEREAS, The Civil Town of Dillsboro is committed to improving the quality of life for all residents, including aging adults and individuals with disabilities, and supporting the agencies that provide critical services to these populations; and

WHEREAS, LifeTime Resources, Inc. is the designated Area Agency on Aging serving the Dillsboro community and provides a wide range of services including meals, transportation, personal care, homemaker services, case management, health and wellness programs, legal and guardianship services, and caregiver support; and

WHEREAS, these services allow individuals to remain in their homes and communities, promoting dignity, independence, and well-being while also significantly reducing the cost of care compared to institutional alternatives; and

WHEREAS, LifeTime Resources continues to provide these vital services despite the ongoing challenges of funding shortfalls and changes in state Medicaid policy that have resulted in the loss of revenue for certain services; and

WHEREAS, LifeTime Resources has requested \$1,500 in local matching funds to continue delivering and expanding services in the Dillsboro area; and

WHEREAS, the Town Council finds that such a contribution serves a public purpose and supports the health and welfare of Dillsboro residents;

NOW THEREFORE BE IT ORDAINED AS FOLLOWS:

1. The Town Council of the Civil Town of Dillsboro approves a donation in the amount of \$1,500 to LifeTime Resources, Inc. to assist in the continued provision of services to aging and disabled residents of Dillsboro. This was previously approved at the regular council meeting on February 10<sup>th</sup>.
2. The Clerk-Treasurer is hereby authorized to disburse said funds immediately to LifeTime Resources, Inc.

PASSED BY THE COMMON COUNCIL OF THE CIVIL TOWN OF DILLSBORO, INDIANA, this 14<sup>th</sup> day of April, 2025.

