DRIVEWAY APPLICATION

Permit No. _____

Receipt No. _____

APPLICANT / CONTRACTOR INFORMATION

_____   _____   _____
Name   *Email*   *Phone No.*

SITE INFORMATION

_____   _____   _____
Property Owner   *Email*   *Phone No.*

_____   _____ _____ _____
Mailing Address   *City*   *State*   *Zip Code*

_____ _____ _____ _____ _____
Site Address   *Sec.* *Twp (#)*   *Rng*   *Acreage*

_____ _____ _____ _____
Parcel No.   *Zoning*   *Subdivision* *Lot*

PROPOSED IMPROVEMENT(S)

Type   ☐ *Residential*   ☐ *Commercial*   ☐ *Other* _____

Surface   ☐ *Concrete*   ☐ *Asphalt*   ☐ *Gravel*   ☐ *Other* _____

Width at Road _____ ft.

Driving Directions (Nearest Address / Road Intersection: _____

_____

━━━ STAFF SECTION ━━━

Property in a Special Flood Hazard Area (SFHA)   ☐ *Yes* ☐ *No*   *Proposed improvements within 100 feet of an SFHA*   ☐ *Yes* ☐ *No*

FIRM Map No. _____   *Base Flood Elevation* _____   *Required Culvert Size* _____

Comments / Conditions of Approval

I shall be responsible for the protection of the public and all utilities within the public right-of-way and to all installation in, and around, said pavement openings. If work done under this permit involves or endangers structures belonging to others, I shall immediately notify the adjacent property owner(s). At all times during the progress of the work, I shall provide adequate protection and passage for the traveling public. I must fill all pavement openings if they are to be left unattended. I understand that maintenance of any culvert is my responsibility, not the Town, if the pipe becomes non-functioning for any reason. If this is a new driveway, I shall place 2 white flags marked "proposed driveway" at the edge of the road where the driveway is to physically connect with the Town street. I understand that the Building Department, to ensure compliance with this permit, will do a final inspection of the driveway. A certificate of occupancy will not be issued unless the inspection passes. This permit may at any time be revoked or annulled by the Town for non-performance and / or noncompliance. Violations of, or noncompliance of said regulations are subject to penalties provided by law. I hereby grant permission for the Town staff to enter onto the premises to inspect this site to process and complete this permit request.

X_____   X_____
Applicant's Signature   *Date*   *Town Official Signature*   *Date*