



# Dillsboro Main Street

13030 Executive Drive, PO Box 127, Dillsboro IN 47018 (812) 432-9002

## Dillsboro Façade/Awning/Signage Grant Program

*The purpose of the Dillsboro Main Street Façade/Awning/Signage Grant Program is to provide financial incentive to commercial or residential building owners located within the Dillsboro Downtown District. The incentive grants are funded through **Dillsboro Main Street** and administered by the Entrepreneurs and Small Business Assistance Committee. Restoration of individual façade, awning purchases, and new signage improves the visual appearance of the entire downtown, which is critical both to the success of individual businesses and to the economic health and vitality of Dillsboro.*

### Grants Available:

The program will provide grants for a project match up to \$10,000. Only (1) application may be submitted per grant cycle. Applications must be submitted by property owners. Commercial tenants may apply with the written consent of the property owner. Projects must be completed within 6 months of being granted or written extension may be requested. Project requests must first be approved by Planning & Zoning and Downtown Dillsboro Design Commission. Certificate of Compliance and location permits may be picked up at the Dillsboro Utilities Office if required.

### Program Criteria

Businesses or property owners interested in applying for a grant must meet the following criteria: The property improvement must be located within the boundaries of the Downtown Dillsboro District. Please see map for boundaries. The owner must fill out a complete application detailing plans for the proposed renovations. The applicant will agree to comply with all local land use laws as well as any local or state laws pertinent to the project. Applications must be submitted no later than June 1, 2022. The grant monies will be awarded upon completion of the project and after all receipts have been reviewed. Applications must meet one of the eligible project categories to be eligible for consideration. Projects cannot have started prior to a grant award.

### Eligible Projects

- Signage
- Awnings
- Exterior Painting
- Tuckpointing
- Replacement of architectural detail
- Cleaning of building façade
- Window repair and replacement
- Exterior door repair and replacement
- Siding repair and replacement

## **Ineligible Projects**

Landscaping  
Street furniture  
Yard ornaments

## **The following criteria will be used in reviewing applications:**

Project will create or expand a business  
Project will sustain jobs or create new jobs  
Aesthetic impact of the renovation  
Degree of the improvement(s) capitalize(s) on building's architectural assets  
Degree of historical integrity of renovation plans  
Other building improvements completed beyond those funded  
Proposed renovation will stop serious deterioration of the building's façade

*The Dillsboro Main Street Entrepreneurs and Small Business Assistance Committee will review all applications against these criteria. Funds are being provided by **Dillsboro Main Street** and are limited. The Committee will carefully examine applications to determine which projects will most contribute to the overall improvement of Downtown buildings. Not all projects that apply may receive funding.*

## **Grant Application Instructions and Review Process**

A complete application must include the following:

1. A completed application form including a detailed description of your project.
2. If your project requires, provide architectural plans, design sketches or site plans (illustrating all proposed work on the building).
3. A project cost estimate.
4. Approved applications from Planning & Zoning and Downtown Dillsboro Design Commission.

*The more detailed information and renderings submitted, the better your chances are for a successful review.*

## **Application Submission—Review—Award**

1. Application must be received no later than June 1, 2022.
2. Submit application to: Dillsboro Main Street, 13030 Executive Drive, PO Box 127, Dillsboro IN 47018. If you have questions about the application process, please call (812) 432-9002.
3. The Dillsboro Main Street Entrepreneurs and Small Business Assistance Committee will review and make a formal decision by June 15, 2022.
4. A representative of the Committee will perform a site visit and review of the completed project for completeness and quality of work before processing the grant reimbursement.



# Dillsboro Community Partnership

## Façade/Awning/Signage Grant Application

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Name Company Name

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Physical Address Mailing Address

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Phone Number E-mail Address

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Contractor(s)'s Name

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Approximate cost of work including permits and fees.

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Approximate date work is to be done. **\*\*Note that work must be completed in 6 months of approval or written extension may be requested.**

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General Description of Project.

*Attach sketches, drawings and/or photos of the improvements you like to make to the property. Also, attach copies of your project estimates from your contractor or vendor.*

# Dillsboro Downtown Design District

