

Dillsboro Town Council

February 14, 2022

The regular monthly meeting of the Dillsboro Town Council was opened by President, Tom Wafford, with the pledge to the flag on February 14, 2022 at 6:00 p.m.

Council members present: Tom Wafford, Charles Baker, Doug Baker and Becky Fryman. Council member absent: Mary Lou Powers. Attorney present: John Watson.

Prayer was given by Pastor Steve O'Brien from the CARE Team.

The minutes of the January 31, 2022 meeting was approved by CM C. Baker. Seconded by CM D. Baker. Motion carried.

Clerk-Treasurer – Rita Stevens

CT Stevens ask approval for Town Manager, Susan Greco, be added to the accounts at Friendship State Bank, US Bank and the VISA Credit Credit. CM D. Baker made a motion to approve the request. Seconded by CM Fryman. Motion carried.

Approval for a invoice from Boyce of \$1,000.00 for Key-Device File Format Change (From Badger to Beacon). CM C. Baker made a motion to approve the invoice of \$1,000.00 from Riverboat. Seconded by CM Fryman. Motion carried.

In the audit exit. The auditor requesting the town to have contracts from organizations when giving a donation. A copy from the Cities & Town Bulletin explaining the Aid To Community Facilities & Programs was given to council. Attorney Watson stated he can have a contract for an organization when needed.

Park Advisory Board – Susan Greco

Clean-up Day and Equipment Swap is March 12. Asking council for permission for a town employee to volunteer to use the mini-excavator. Utility Superintendent, Kyle Cleeter, will check with the employees and report at the next meeting.

Police Department – Josh Cady

Kevin Turner, police officer, was in a accident on January 25th. The Estimate is \$2,084.61. Town will need to pay the \$1,000.00 deductible. CM Fryman made a motion to pay the \$1,000.00 deductible from Riverboat. Seconded by CM D. Baker. Motion carried.

Switching equipment on the vehicles will be this Thursday or Friday.

Utility Department – Dino Schmaltz & Kyle Cleeter

Clarifier at the Sewer Plant. Main bearing is bad. Small bearings needs replaced. Also get other bearings replaced while working on it.

Crack sealing will be done Tuesday or Wednesday.

Pump – Bought new pump for \$1,500.00

CM Baker commented that the utility workers did a good job with the snow and ice removal.

Town Manager/Economic Development – Susan Greco

Greco HSA Alternative - \$286.22 monthly. \$3434.64 annually. Savings of \$6,765.36. It will be automatically deducted from Greco Social Security Direct Deposit monthly. Beginning March 1, 2022. CT Stevens did state Greco insurance is paid through March 31. Council suggested Greco to get with CT Stevens to decided how to reimbursement Greco from the town. Attorney Watson will add this to the Salary Ordinance.

12227 Rullman Drive – unsafe building order ready to move forward with citing the case into code court. Attorney Watson will check with Mark McCormack.

Interlocal Agreement - CM C. Baker handed council a list of items discussed with Mark McCormack, Dearborn County Plan Commission, at the meeting held February 9. And action needs to be planned.

1. Annual Payment reviewed and approved. CM D. Baker made a motion to pay the invoice of \$7,200.00 from Riverboat. Seconded by CM C. Baker. Motion carried.
2. C3 Zoning Items – Some needs rewritten, some needs updated and some needs cleaned up.
3. Parking & Driveway surface ordinance rewritten.
4. Storage Units – Ordinance to limit the amount built in town limits.
5. On Street Parking – Review on street parking in business area on North Street. McCormack has agreed to work with Greco on reviewing and rewriting ordinances. These will be discussed at Planning & Zoning and then presented to council. Council can make changes.

3-Story Masonic Lodge Building – Indiana Landmark has signed a new contract and initial payment has been made for immediate clean-up.

12925 Bank Street – Friendship Gallery has had serious water damage to both floors as a result of ice build-up on the roof and melted. Called Stehlin Construction and they placed a surface pump on the roof to pump the water away as it melted. Brock Restoration is doing the dry out and clean-up. CM Wafford stated the Art Display should be taken out of the building. Greco stated this building needs work. Council needs to look at the building. Need to be fixed. First see how much insurance will pay.

Virtual Meeting Equipment – Attorney Watson presented An Ordinance to Establish an Electronic Meeting Policy. Council to review and table to next meeting.

Park Cleaning & Mowing – Restrooms needs to open mid-March. Do you want to combine mowing, cleaning and park maintenance? Do you want to hire a cleaning service? After discussion Council decided to table this to next meeting.

Snow/Ice Removal from Sidewalks – Complaints that sidewalks are not being cleaned. Who is responsible? Council stated town don't need to clean sidewalks. If town cleans and treats sidewalks then town is liability for any accidents. Dino Schmaltz asked what about town owned parking lots? It will pertain to parking lots also.

Verdin Clock – Maintenance agreement or not? Verdin Maintenance will be done on February 18. Greco will get more info regarding the clock & etc.

Vacate of Street or Maintenance – Jacob & Hannah Gabbard have requested that the town either vacate the street located off of Catalpa between the Methodist Parsonage and their house. Council agreed to leave as it is. This is not a town street.

Opening Bids for Water project will be on February 24th.

Attorney – John Watson – Presented the Ordinance Establishing a Capital Asset Threshold and Classification Policy. Greco stated a \$3,000.00 Asset limit was noted in the audit. Other cities have \$5,000.00. Council to review and table to next meeting.

Dino Schmaltz asked Attorney Watson on the skirting on the clarifier at the sewage plant. Does the town need bids or can the town go ahead and get it fixed? Attorney Watson stated any emergency repair. Town does not need bids.

Being no further business. CM Fryman made a motion to adjourn the meeting at 7:22 p.m. Seconded by CM C. Baker. Motion carried.



Rita Stevens, Clerk-Treasurer

